



Department of Procurement Services

160 South Hollywood Street · Room 126 · Memphis, TN 38112 · (901) 416-5376

September 8, 2021

RE: Addendum #1: **RFP #09272021KC – Employee Onsite Medical Services**

Dear Bidders:

This Addendum forms a part of the Contract Documents and modifies the Plans and Specifications posted on September 7, 2021. The Vendor shall acknowledge receipt of this Addendum on the Bid Form. Failure to do so may subject the Bidder to disqualification.

Item #1 – Change to Scorecard for Employee Onsite Medical Services

The evaluation criteria located on page 14 of RFP #09272021KC weighted percentage has been revised as follows:

- “Qualifications/Experience” category has been revised from 45% to 35%
- “Cost” category has been revised from 10% to 20%

Thank you,

Procurement Services